

**Minutes** of the **ANNUAL ASSEMBLY** held on Tuesday 21<sup>st</sup> May 2013  
at Dilhorne Recreation Centre 7.15 pm.

**Present:** Cllrs. Wright, Bowyer, Hancock, Carnall.  
D. Cllr Roberts

**Apologies:** Cllr Horvath, Bateman and Nightingale

**Members of the Public** – None

### **ELECTION OF OFFICERS: -**

**Chair** – Cllr Wright nominated Cllr. Bateman, seconded by Cllr. Bowyer.  
A unanimous vote was taken and Cllr Bateman was duly elected Chair.

### **Vice-Chair** –

Cllr Wright proposed Cllr Carnall, seconded by Cllr Hancock.  
A unanimous vote was taken and Cllr Carnall was duly elected Vice-Chair.

### **Deputy Vice Chair** –

Cllr Bowyer proposed Cllr Wright, seconded by Cllr Hancock.  
A unanimous vote was taken and Cllr Wright was duly elected a Deputy Vice Chair.

### **Monitoring Financial Officer** –

Cllr Hancock was willing to continue with this role. All Cllrs agreed to this and he was duly elected.

### **MINUTES: -**

Last year's minutes were signed and approved at the June 2012 meeting.

### **ELECTION OF REPRESENTATIVES: -**

#### **Recreation Centre** –

Cllr Carnall was elected as representative. All agreed.

#### **Staffs Moorlands Parish Assembly** –

Cllrs Wright and Horvath were elected as representatives. Cllr Wright has voting power. All agreed.

#### **Any other Committees**

To be decided as and when necessary.

### **REVIEW OF INSURANCE COVER**

Insurance remaining with Aviva through Came & Co Parish Councils Insurance as committed to 3 years insurance to guarantee no premium increase for 3 years (premium £265.00)

**PRESS/OUTSIDE AGENCY LIAISON**

All agreed for the Chair to be the primary contact.

**MEETING DATES FOR 2013-14**

Meetings will take place on 3<sup>rd</sup> Tuesday of the month excluding August when there is no meeting and in December when it is held on the 2<sup>nd</sup> Tuesday unless otherwise agreed at the previous meeting. A list of dates to be sent to all Councillors and a copy to be placed on notice boards.

**BANK SIGNATORIES**

There are four signatories for the bank accounts – Cllr Wright, Bateman and Horvath and Mrs L Cantlay (Clerk). Two signatures are required on all cheques and cheque stub to be initialled by those who sign the cheque.

**CHAIRS REPORT**

Cllr Wright read out the report she had prepared covering 2012/13

There was no other business and the meeting closed at 7.30pm