

Minutes of the **ANNUAL ASSEMBLY** held on Tuesday 20th May 2014
at Dilhorne Recreation Centre 7.15 pm.

Present: Cllrs. Bateman, Horvath, Bowyer, Hancock, Carnall, Nightingale
D. Cllr Roberts

Apologies: Cllr Wright

Members of the Public – None

ELECTION OF OFFICERS: -

Chair – Cllr Horvath nominated Cllr. Bateman, seconded by Cllr. Carnall.
A unanimous vote was taken and Cllr Bateman was duly elected Chair.

Vice-Chair –

Cllr Bateman proposed Cllr Carnall, seconded by Cllr Horvath.
A unanimous vote was taken and Cllr Carnall was duly elected Vice-Chair.

Deputy Vice Chair –

Cllr Bateman proposed Cllr Horvath, seconded by Cllr Bateman.
A unanimous vote was taken and Cllr Horvath was duly elected a Deputy Vice Chair.

Monitoring Financial Officer –

Cllr Hancock was willing to continue with this role. All Cllrs agreed to this and he was duly elected.

MINUTES: -

Last year's minutes were signed and approved at the June 2013 meeting.

ELECTION OF REPRESENTATIVES: -

Recreation Centre –

Cllr Carnall was elected as representative. All agreed.

Staffs Moorlands Parish Assembly –

Cllrs Bateman and Horvath were elected as representatives. Cllr Bateman has voting power. All agreed.

Any other Committees

To be decided as and when necessary.

REVIEW OF INSURANCE COVER

Insurance remaining with Aviva through Came & Co Parish Councils Insurance under 3 years Long Tern Agreement (LTA) insurance to guarantee no premium increase for 3 years (premium £265.00)

Clerk to check that new notice board and litterbin are included in the cover.

PRESS/OUTSIDE AGENCY LIAISON

All agreed for the Chair to be the primary contact, with Clerk as secondary.

MEETING DATES FOR 2013-14

Meetings will take place on 3rd Tuesday of the month excluding August when there is no meeting and in December when it is held on the 2nd Tuesday unless otherwise agreed at the previous meeting. A list of dates given to all Councillors and a copy to be placed on notice boards.

BANK SIGNATORIES

There are four signatories for the bank accounts – Cllr Wright, Bateman and Horvath and Mrs L Cantlay (Clerk). Two signatures are required on all cheques and cheque stub to be initialled by those who sign the cheque. This to remain unchanged.

CHAIRS REPORT

Cllr Wright read out the report covering 2013/14.

There was no other business and the meeting closed at 7.27pm