

Minutes of the **ANNUAL ASSEMBLY** held on Tuesday 19th May 2015 at Dilhorne Recreation Centre 7.15 pm.

Present: Cllrs. Bateman, Horvath, Wright
D. Cllr Roberts

Apologies: Cllr Carnall, Cllr Hancock

Members of the Public – None

ELECTION OF OFFICERS: -

Chair – Cllr Bateman was nominated by Cllr Wright, seconded by Cllr. Horvath
A unanimous vote was taken and Cllr Bateman was duly elected Chair.

Vice-Chair –

Cllr Carnall proposed Cllr Horvath seconded by Cllr Wright
A unanimous vote was taken and Cllr Carnall was duly elected Vice-Chair.

Deputy Vice Chair –

Cllr Horvath proposed Cllr Bateman seconded by Cllr Wright
A unanimous vote was taken and Cllr Horvath was duly elected a Deputy Vice Chair.

Monitoring Financial Officer –

Cllr Hancock was willing to continue with this role. All Cllrs agreed to this and he was duly elected.

MINUTES: -

Last year's minutes were signed and approved at the June 2014 meeting.

ELECTION OF REPRESENTATIVES: -

Recreation Centre –

Cllr Carnall was elected as representative. All agreed.

Staffs Moorlands Parish Assembly –

Cllrs Bateman and Horvath were elected as representatives. Cllr Bateman has voting power. All agreed.

Any other Committees

To be decided as and when necessary.

REVIEW OF INSURANCE COVER

This is the 2nd year of the 3 years Long Tern Agreement (LTA) insurance with Aviva through Came & Co Parish Councils Insurance - premium £265.00 due on 1st June 2015. Clerk to arrange payment via Internet Banking.

PRESS/OUTSIDE AGENCY LIAISON

All agreed for the Chair to be the primary contact, with Clerk as secondary.

MEETING DATES FOR 2015-16

Meetings will take place on 3rd Tuesday of the month excluding August when there is no meeting and in December when it is held on the 2nd Tuesday unless otherwise agreed at the previous meeting. A list of dates given to all Councillors and a copy to be placed on notice boards.

BANK SIGNATORIES

There are four signatories for the bank accounts – Cllr Wright, Bateman and Horvath and Mrs L Cantlay (Clerk). Two signatures are required on all cheques and cheque stub to be initialled by those who sign the cheque.

BASC payment allowed but to be approved at meeting - this to remain unchanged.

CHAIRS REPORT

Cllr Bateman read out the report covering 2014/15.

There was no other business and the meeting closed at 7.25pm