

**MINUTES OF MEETING HELD ON TUESDAY 28th MAY 2013
 AT DILHORNE RECREATION CENTRE, DILHORNE**

Present: Cllrs Wright[Chair], Hancock, Carnall, Bowyer, C. Cllr Day, D. Cllr Roberts

Apologies: Cllr Bateman, Horvath, Nightingale

Members of the Public: Seth Adams

Subject	Description	Action
PUBLIC QUESTIONS (Max 15 mins length)	None	
MINUTES	It was resolved that the minutes of the previous Meeting were to be signed as a true and correct record.	
DECLARATION OF INTEREST	D. Cllr Roberts re planning issues	
REPORTS	<p>C. Councillor – no report thanked all who helped during election and for support, hope to carry on as have done for last 12 yrs.</p> <p>D. Councillor – planning issues – appeal by Mr Smith, The Acres re stables. Croft, Tickhill Lane - on going, Wind Turbine at Overmoor at Planning Committee on Thurs. Clerk to send letter to SMDC supporting Consall PC's comments.</p> <p>Recreation Centre – Invoice for waste bin received from SMDC, invoice to be send to PC to cover hire cost. 2nd Nov Halloween event. They have bought paddock next door, spoke to planning to putting patio doors on end. Wickstead done an assessment on play equip, parts of land been registered, vintage daytime fayre (clothing) 8th Sept. On going court case re child injury on roundabout.</p> <p>Parish Assembly – June meeting - 27th on Planning</p>	
PLANNING MATTERS	<p>Applications: None received</p> <p>Decisions: None</p> <p>Appeals: The Acres, Windycote Lane re 12/00524/FUL & 13/00014/REFUSE – Stables, tack room and food store.</p> <p>Enforcement: no report</p>	
MATTERS ARISING	<p>Highways Items: Trimpos – nothing Drains/Grids – Grids by school up to R Oak blocked. Clerk to contact Highways to report. Misc Highways Issues – none Footpaths – nothing Litter bin along The Common – rubbish being monitored by SMDC to see if warrants new bin. Recreation Centre Keys – been resolved. War Memorial – Still to consider what to do with conifers – site visit to be done possibly Lengthsman can do work or Clerk to contact Town and Country Services. Newsletter – Still awaiting article from School before to can be completed. Cllr Carnall to chase also to see if article from PTFA to be submitted. Dilhorne Endowed School Foundation Trustees – As Cllr Bateman not at meeting to be deferred to next month meeting.</p>	<p>Clerk</p> <p>Clerk JC</p>

Signed(Chair of Meeting)

Date 25th June 2013

Subject	Description	Action
	<p>UNRESOLVED ITEMS: Boundary Telephone Box – Clerk had spoken to Lengthsman who may know of someone who is able to fix door, he is prepared to paint the phone box. Village Notice board – been made but when Mark (supplier) went to attach to previous site was told by Terry McGuire (owner of Old Post Office) not to put it up – Cllr Bateman and Carnall to go speak to Mr McGuire re this. If a problem Clerk to contact Rob Steele, Highways, re location of an alternative site.</p>	DB/JC
NEW BUSINESS	<p>Risk Assessment – Cllrs approved this. Speeding Problems/CSW – C Cllr Day had received an email from Rob Pepper/CSW which he had forwarded to Clerk, this to be sent to all Cllrs. Clerk also to contact PCSO Adam Charlesworth re delivery of extra 30mph signs for bins as he was the one who distributed the original ones.</p>	Clerk
FINANCE	<p>YEAR END ACCOUNTS: Clerk provided all Councillors with y/e balance, payment and receipt sheets in accordance with financial regulations. Bank balances @ 31st March 2013 Current Account – £526.38 – less unrepresented cheques - £25.00 and £100.00 = £401.38 Deposit Account – £7681.55 PAYE YEAR END: Year end P35 completed and successfully submitted to HMRC. ANNUAL AUDIT RETURN: Completed by Clerk, approved by Council and signed by the Chair of the meeting and Clerk. Account books etc are with the Internal Auditor for checking/completion. Must be with External Auditors by 24th June 2013. Payments: The following payments were approved and signed Mrs L Cantlay – Clerks Wages & Expenses - £171.46 (NB increase is due to change in tax code and refund of tax to Clerk) Broker Network – 2013-14 Insurance Premium - £265.00 TOTAL AMOUNT OF PAYMENTS - £436.46 Receipts: Interest on deposit account £0.67p SMDC – 1st Precept Payment 2013-14 - £2173.31 Total Receipts - £2173.98 Bank Accounts: Current Account - £439.74 after transfer and before payments, after payments - £503.28 Deposit account – £10,088.66 Transfer – £500.00</p>	Clerk
CORRESPONDENCE	<p>SPCA Communities Councils & Clerks Newsletter SMDC Walks & Activities Leaflet – Spring/Summer Staffs Housing Association Poster for notice board</p>	
DATE OF NEXT MEETING	Tuesday 25 th June 2013 at 7.30pm	
MEETING CLOSED	8.30pm	

Signed(Chair of Meeting)

Date 25th June 2013