



# DILHORNE PARISH COUNCIL

The Gables, 504 Weston Road,  
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Chair of the Council: Mr David Bateman

Parish Clerk: Mrs Lynn Cantlay

## **ANNUAL ASSEMBLY TUESDAY 17<sup>th</sup> MAY 2016 AT DILHORNE RECREATION CENTRE AT 7.15pm**

### **AGENDA**

1. Apologies for absence
2. Election of Officers: -  
Chairperson  
Vice Chairperson  
Deputy Vice Chair  
Monitoring Financial Officer
3. Minutes of 2015 Annual Assembly meeting. (These were signed and approved at the June 2015 meeting)
4. Election of Representatives: -  
  
Dilhorne Recreation Centre  
Staffs Moorlands Parish Assembly  
Any other committees
5. Review of Insurance Cover
6. Review of Risk Assessment
7. Adoption of Complaints Procedure
8. Press / Media Liaison
9. Meeting dates May 2016 - April 2017
10. Bank Signatories
11. Chairs Report

**THIS MEETING WILL IMMEDIATELY BE FOLLOWED BY THE MAY ORDINARY  
PARISH COUNCIL MEETING**

Signed *Lynn Cantlay*  
Clerk to the Council

Dated 12th May 2016