



DILHORNE PARISH COUNCIL

The Gables, 504 Weston Road,
Stoke-on-Trent, ST3 6QD
Telephone: 07811 879627
Email: clerk@dilhorne.staffslc.gov.uk
Website: www.dilhorneparishcouncil.co.uk

MINUTES OF MEETING HELD ON TUESDAY 18th APRIL 2017 AT DILHORNE RECREATION CENTRE at 7.30pm

Present: Cllrs. Bateman, Carnall, Millar, Horvath
D. Cllr Roberts C Cllr Day

Members of the Public: Trevor Brassington, Malcolm Spooner, Ross Ward

Apologies: None received

Subject	Description	Action
APOLOGIES	None received	
PUBLIC QUESTION TIME	Trevor Brassington - Crossroads at Richmore still not been repaired both railings and kerb C Cllr Day reported this to SCC whilst at the meeting. Malcolm Spooner - railings at Boundary also been damaged. Clerk to report to SCC and to advise Forsbrook Clerk about this. The Rocks junction onto High Street is breaking up again, also one by manhole near to Charlie Bassetts and one by GPO manhole on New Road by Finney's to be reported to SCC Highways.	Clerk Clerk
MINUTES	It was resolved that the minutes of the previous meeting were to be signed as a true and correct record.	
DECLARATION OF INTEREST	None	
REPORTS FROM COUNTY AND DISTRICT COUNCILLORS ETC	County Councillor – here to say goodbye as not standing again in the forthcoming elections, he the Parish Council and residents for their support over the last 16 years and hopes that the next County Councillor will get our support. Cllr Bateman thanked him for all the hard work he's done and for the things he has achieved for us in Dilhorne Parish. District Councillor – SMDC had housing meeting but got nowhere with it. Enforcement looking into new procedure to be test out for 12 months and will be looking back at last 12 months issues. Solar farm hedging is being looked into again. Tickhill Quarry Issues - Police have seized 2 bikes and also told a van driver that if he goes again they will confiscate the van. Cllr Millar stated that there is lots of litter along Tickhill area and needs litter picking D Cllr Roberts to speak to Environment and to ask for the blue bags which could be left with collected material possibly by Councillor Millar's property for collection on bin day. Recreation Centre – Cllr Bateman attended their recent meeting and reported that they will be organising a Bonfire beacon for next years 100 anniversary, they have the form to submit to SMDC. Understand there is problems again with the Bowlers and use of their toilet when kiosk is open. Kiosk has been doing well. Clerk to write saying it has	PR Clerk

Minutes are draft until agreed at the next meeting

Signed

Date 16th May 2017

Subject	Description	Action
	<p>been brought to our attention and to ask if they will reconsider this, suggesting that the key is obtained from the person running the kiosk meaning that access is limited/controlled.</p> <p>Regarding previous problems with the Rec Centre and the Bowling Club where a letter was to be drafted, this has not been done therefore Clerk to chase this up with Cllr Carnall.</p>	Clerk
LENGTHSMAN	Nothing to report. DO LENTHGSMA NS REPORTS	
PLANNING MATTERS	<p>Applications: DET/2017/0011 – Barn at New Close Field Farm, Adderley – Change of use of agricultural building to 1no. dwelling house – no objection SMD/2017/0194 - New Hill Farm, Tickhill Lane – Proposed change of use from agricultural building to 2 no holiday cottages, including partial rebuild of existing building – This notification was only emailed to the Clerk this afternoon and therefore no plans were available to be discussed, Clerk to ask for extension for comments until our next meeting. Cllr Millar reported that she was aware of work already started, D. Cllr Roberts to advise Planning Enforcement.</p> <p>Decisions: none Enforcement – Appeals: none</p>	Clerk
MATTERS ARISING FROM PREVIOUS MEETINGS	<p>HIGHWAYS ISSUES: Trimpos – Cllr Horvath reported that Lenghtsman was doing ditch digging out at Trimpos and by Lawns Cottage Grids/drains/potholes – see public question Tickhill – see public questions Footpaths – no new issues raised. Regarding the issue raised by Cllr Carnall at the last meeting re the school children walking over he Royal Oak car park area, if was decided that this was a matter that the School should handle and Clerk to advise Cllr Carnall of this and suggest that they write a letter.</p> <p>Community Paths Initiative – Bids for 2017/18 Clerk had received application form re Community Paths Initiative – it was agreed to apply for £250.00 to be used to strim footpaths, Parish Council to match this amount in line with the terms of the application.</p> <p>UNRESOLVED ITEMS: none</p>	Clerk
NEW BUSINESS	<p>Church Grass Cutting Clerk reported that she had received emails from Audrey Salt regarding payment for the church grass cutting which had not been paid for over 2 years. Invoices had subsequently been sent to Clerk by Home & Garden Services for 2015 and 2016, £600.00 each invoice (£1200.00 total). The Councillors were surprised by this and at the amount requested. Clerk advised that the amount allocated in the 2 years precept budgets were £450.00 for each year (£900.00) and it was agreed by all Councillors that this was the maximum amount the Parish Council would make. No notification of any increase had bene received (last payment per cut as £220.00), the increase is just under 37%. Clerk to write to the Church outlining the Parish Councils position and to send £900.00 only to Home & Garden Services.</p>	

Minutes are draft until agreed at the next meeting

Signed

Date 16th May 2017

Subject	Description	Action
FINANCE AND 2017/18 ANNUAL RETURN	<p>Payments: The following payments were approved and signed: - Mrs L Cantlay – Clerks Wages and Expenses – April £201.00 * Home and Garden Services – Church grass cutting £900.00 * SPCA – Annual Subscription 2017-18 £166.00 * TOTAL AMOUNT OF PAYMENTS - £1267.00 * Paid via Internet Banking which was approved at the meeting.</p> <p>Receipts: Interest on deposit Account - Total Receipts - £2.44 Transfer - £1200.00</p> <p>Bank Accounts: Current Account – £235.25 after payments made Deposit Savings Account - £9668.45</p> <p>Year End Accounts: The Clerk supplied all Councillors with year-end accounts and Cllr Millar, as MFO, has checked these and all is in order. These now to go to Internal Auditor.</p> <p>ANNUAL RETURN</p> <p>A. Annual Governance Statement The Annual Governance Statement 2016/17 was read out, completed, dated and duly signed by the Clerk/RFO and the Chair.</p> <p>B. Accounting Statements 2016/17 This Section 2 of the Annual Return had been completed and signed by the Clerk prior to the meeting. The Parish Councillors considered these statements and agreed that the figures given were correct. In line with regulations these were approved, dated and signed by the Chair of the meeting.</p> <p>Clerk to ensure that after Internal Audit this to be submitted to Grant Thornton, the External Auditor, by the deadline of 2nd June.</p>	
CORRESPONDENCE	Santander Bank Statement Grant Thornton Annual Return documents SCC Community Paths Initiative – Bids for 2017/18	
DATE OF NEXT MEETING	Tuesday 16 th May 2017 at 7.15pm Please note this our Annual Assembly, the ordinary meeting will follow immediately after but not before 7.30pm	
MEETING CLOSED	20.37 pm	

Minutes are draft until agreed at the next meeting

Signed

Date 16th May 2017