



# DILHORNE PARISH COUNCIL

The Gables, 504 Weston Road,  
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Chair of the Council: Mr David Bateman

Parish Clerk: Mrs Lynn Cantlay

## **ANNUAL ASSEMBLY TUESDAY 16<sup>th</sup> MAY 2023 AT 7.15PM**

### **AGENDA**

1. Apologies for absence
2. Election of Officers: -  
Chairperson  
Vice Chairperson  
Monitoring Financial Officer
3. Minutes of 2022 Annual Assembly meeting. (These were signed and approved at the June 2022 meeting)
4. Election of Representatives: -  
Dilhorne Recreation Centre  
Staffs Moorlands Parish Assembly
  
6. Review of Insurance Cover
7. Review of Standing Orders and Financial Regulations
8. Review Risk Assessment Document
9. Review of Fixed Asset Register
10. Review of Data Protection Policy / Media Relations Policy /Social Media Policy /  
Safeguarding Policy
11. Meeting dates June 2023 – May 2024
12. Bank Signatories
13. Chairs Report

**THIS MEETING WILL IMMEDIATELY BE FOLLOWED BY THE MAY  
ORDINARY PARISH COUNCIL MEETING**

Signed *Lynn Cantlay*  
Clerk to the Council

Dated 10<sup>th</sup> May 2023